

**ACTION SHEET**  
**ANNUAL GENERAL MEETING**  
**AUSTRALIAN HISTORIC MOTORING FEDERATION**  
**9-11 AUGUST 2013**

- Publicity Officer  
Discussion ensued on the need for a Publicity Officer – Rod offered to assist and it was proposed Julie Williams would also add value. Matter left to the incoming committee to co-opt people for a publicity group  
**ACTION: AHMF Officers**
  
- Webmaster – Stephen Henderson offered to do the work if seconded but stressed the need for input on changes etc. to come from the members.  
**ACTION: Members – ongoing**
  
- The revised draft Constitution is to be circulated to members, voting members to respond with two weeks of the receipt of the document  
**ACTION: Stephen Henderson and all Members**
  
- Members were reminded that they are required to submit their current Constitutions to the AHMF and to resubmit when any changes are made.  
**ACTION: All Members**
  
- The use of a national flyer for National Motoring Heritage Day was brought up and Steve is to provide members with a copy (which can be digitally manipulated) if it can be found.  
**ACTION: Stephen Henderson**
  
- Rod advised that Queensland had success with including the heading “Great Sunday Drive” to the poster. Rod to provide copies to members  
**ACTION: Rod Graydon**
  
- Webmaster - Stephen Henderson offered to take on the role if seconded by the new committee  
**ACTION: New Committee**
  
- Mark provided a chart (Annex K) of the situation for members showing the effect/time schedules of AVRS/ADR/VSB14.  
**ACTION: Mark and John to revise/update the chart and send to members by 6 Sep 2013**
  
- Letter to provide details of contacts and the aims of the Federation to State and Federal political members to be drafted. To do this contacts and addressees have to be identified.  
**ACTION: Members to identify who in each state the letter should go to and contacts named in. Details to be sent to Neil Athorn, Secretary AHMF, it by 6 Sep 2013**  
John Kennett to draft the letter and forward to Secretary by 6 Sep 2013  
**ACTION: John K and Members**
  
- Annual Affiliation Fees  
**ACTION: Treasurer send invoices within 30 days of AGM to members**

- New Logo for AHMF – suggested that a competition be launched to design a new logo. Members to seek their member clubs to suggest a new or revised logo.  
**ACTION: All Members to seek suggestions for a new or revised logo from Clubs and to forward to Secretary by 30 September 2013**
- PLI – AHMF should have PLI  
**ACTION: John Kennett to respond to Neil Athorn**
- Rod Graydon raised issue of department VIN/Chassis numbers being used where the original number cannot be validated. It is done in cases where mudguards or parts of cars are replaced. Rod is seeking an exemption for historic vehicles to have the original numbers and not have a departmental number.  
**ACTION: Rod and Mark Saunders to take on the above , response by 30 Nov 2013**
- Next Meeting will be hosted by the Bush Council. **Date to be advised within 3 months.**  
**ACTION: Bush Council**

**ANNUAL GENERAL MEETING**  
**AUSTRALIAN HISTORIC MOTORING FEDERATION**  
**HELD IN CANBERRA, ACT ON THE 9-11 AUGUST 2013**

**OPENED:** 3:00 pm Friday 9 August at Tradies Club Dickson – Stephen Henderson Chair

**APOLOGIES:** Neil Athorn (FVV&CVC), Brett Holloway (FVV&CVC), Terry Thompson (CMC NSW), AOMC and CMCWA

**PRESENT:**

Sue Walker and Mark Saunders	CACTMC
Malcolm Roy and Mathew Lack	CHM NSW
Paul Coggiola, Tony and Kay De Luca	CMC NSW
John Kennett and Neville Launer	FVV&CVC
John Palamountain	NTMC
Rod Graydon (Sat only), Russell Manning and Christine Stevens (Sat only)	QHMC
Stephen Henderson	FHMC SA

Minute secretaries – Paul Burke, Gerry Walker CACTMC

**Agenda item 2** –Confirmation of AGM minutes held 17-19 2012 Bendigo

The minutes amended as follows were accepted:

- Matters Arising - 2010 WA AHMF AGM minutes some confusion existed as to which of two versions was correct, members at the meeting confirmed minute secretary, Peter Taylor's, version 1 is the correct one.

Moved Malcolm Roy; seconded John Kennett

- Robert Shannon Trust – para 7 indicates that Robert Shannon participated in the 2001 Rally this is incorrect should read “past participant”
- ACT (Canberra) RALLY 2013 – Line 6 should read “Tarago” not “Yass”
- ELECTION OF OFFICE BEARERS: Asst Sec – “not required” should read “not filled” it was noted that Stephen Henderson volunteered to do the Asst Sec work.

Acceptance proposed Malcolm Roy; seconded John Palamountain Carried

**Agenda item 3** – Business arising from minutes

Table of State and Territory Registrars and Registration Systems – Mark Saunders has compiled a chart which will be discussed later

Tasmania wants to retain the status quo in response to all queries whether it wishes to join the AHMF

**Agenda items 4 – 7** - Reports

**President** – none presented; resigned prior to meeting

**Secretary** - none presented; resigned prior to meeting

**A/Sec** - correspondence:

- The past secretary provided the A/Sec with the Sec material but it is out of date

- Letter re 30 year old parts
- Fed Review of Transport – Motor Vehicle Standards – no input from the AHMF to it
- Letter re leaded petrol from Andrew McNee to Richard Eggesfield (Annex A)

### **Treasurer's Report**

The Treasurer provided the 2012/13 audited reports (Annex B) for approval and presented accounts due for internet charges and expenses related to the Auditor. He drew the meetings attention to the split of the term deposits and their subsequent amalgamation.

Acceptance of the Treasurer's report and accounts for payment

Moved Malcolm Roy      Seconded John Kennett      Carried

Affiliation fees – The Treasurer recommended no change to affiliation fees however there was some discussion of a sliding fee structure.

It was noted that fees should be paid within 60 days after the AGM.

### **State Reports**

Written reports were submitted prior to the meeting by

- CACTMC (Annex C)
- FHMC SA (Annex D)
- FVVCVC (Annex E)
- CHMC NSW (Annex F)
- NTMC (Annex G)
- WA (Annex H)
- CMC NSW (Annex I)

CHMC NSW Malcolm Roy stated that all organisations should work together.

SA Stephen Henderson – A discussion of the routes; the costs involved in road management and risk analysis for the Bay to Birdwood Rally is needed.

### **Saturday 10 Aug 2013 opened at 8:00 am**

#### **Agenda item 9 -Future Direction of AHMF**

Several points were raised:

- Need to focus on National issues
- Need to improve administration of AHMF records particularly electronic ones
- Question was raised as to what the Federation had achieved in the past – National historic motoring day, Robert Shannon Foundation, defeat of the cash for clunkers legislation, Disaster Plan, the Survey conducted in recent years.
- AHMF is seen as an information flow process which members lever off
- Use of a lobbyist based in Canberra
- Paid administrative officer
- Use of Social Media not conventional media (press etc)

- Suggestion “Driving the motoring heritage into the future” as a mission statement
- Suggestion to lobby transport/MPs with the aims of the Fed and provide State contacts
- Definitions of historic and modified vehicles.
- The SWOT analysis conducted at the 2012 AGM

While there was robust discussion of these issues, there was not firm outcome. It was clear there is considerable variation in the application of these definitions in the various states.

#### **Agenda item 11 –Election of Office Bearers**

There was a move to hold the elections before further discussion on the future or the Constitution.

VP proposed that the VP not be restricted to being from the next host state to improve continuity and it wasn't necessary as the host state could organise the AGM without the VP. Agreed

Stephen proposed that the Constitution should be dealt with before the election but the majority felt the Elections should be finalised first.

#### **Election Results**

Position	Nomination	Proposer	Seconded	Result
President	John Kennett			Declined nomination
	Stephen Henderson			Declined nomination
	Christine Stevens	John Kennett	Russell Manning	Elected
Vice President	Sue Walker	Self	John Kennett	Elected
Secretary	Stephen Henderson			Declined nomination
	Kay De Luca			Declined nomination
	Julia Williams	Paul Coggiola	Kay de Luca	Nomination withdrawn
	Neil Athorn	John Kennett	Mark Saunders	Elected
Treasurer	Malcolm Roy	John Palamountain	Christine Stevens	Elected
Public Officer	Morvan Green	Stephen Henderson	John Palamountain	Appointed

#### **Publicity**

#### **Officer**

Discussion ensued on the need for a Publicity Officer – Rod offered to assist and it was proposed Julie Williams would also add value. Matter left to the incoming committee to co-opt people for a publicity group

#### **ACTION: AHMF Officers**

**Webmaster** – Stephen Henderson offered to do the work if seconded but stressed the need for input on changes etc to come from the Management Committee

#### **ACTION: Management Committee – ongoing**

**Chair of the Meeting** – Christine asked Stephen to continue to chair the meeting for the continuity of the meeting as he had prepared the agenda, which he agreed to

## **Agenda item 10** – Constitution

Discussion yielded the following alterations to the Constitution under review:

### 2. DEFINITIONS

- “Member” amended to read

Member shall mean an organisation representing the historic vehicle movement’s clubs of a State or Territory of Australia

- “Special Meeting to read

Special Meeting shall mean an additional meeting necessary to conduct AHMF business. This meeting may be conducted using electronic media as required.

### 3. AIMS

- 3.a)
  - Veteran ...” then” .. to read ...”the” ...
  - Historic vehicles continuing by decades to a date 25 years prior to 31<sup>st</sup> December of the current year i.e. Historic 50’s, Historic 60’s.
  - The final par in 3a) to be deleted
- New aim to be inserted as para 3.g);
- Delete para 3.h)
- 3.i) to be moved to finance area Section 10

To represent our member organisations in national negotiations with Government agencies and other organisations

### 4. POWERS OF THE ASSOCIATION

insert new item with text

The association shall have all the powers conferred by section 25 if the Act.

### 5. MEMBERSHIP

- 5.a) remove comma after organisations.
- 5.e) alter on first line “120 days” to “60 days”.
- 5.f) alter on third line “if” to “of”.

### 6. OFFICERS

- 6.b) President: add full stop to end of sentence.

VP cut out responsibility to organise meetings to read:

Vice President: to chair meetings and act as the spokesperson for the Federation in the absence of the President.

Treasurer: add full stop to end of sentence.

### 8. MEETINGS

- 8.1.a) alter on fourth line to remove “not less than 30 days” and “nor” to “no”.
- 8.1.b) alter on third/fourth line to remove “not less than 30 days” and “nor” to “no”.
- 8.1.b) replace semi colon with full stop at end of sub-para and remove “and”.
- 8.1.c) deleted as redundant
- 8.2.a) delete “he is” first line
- 8.2.c) alter on first line “if” to “of”.
- 8.2.d) alter on first line “if” to “of”.
- 8.2.g) alter on first line “within seven(7) days of” to “prior to”

## 10. FINANCE

### 10.b)(i) amend to read

The Federation shall operate an account at whichever financial institution or branch is decided on from time to time by the officers. A minimum of 3 Officers to be signatories, any one (1) to sign solely.

### 10.b)(ii) alter on second line “bank or credit union” to “financial institution”.

### 10.c) amend to read

All monies received shall be deposited promptly in the Federation’s account. All payments are to be made by cheque or electronic means by the Treasurer or one other signatory. The signatory may seek approval in writing from another officer. An email is suitable proof of approval.

### 10.g) alter on third line to insert transferred to “ the AHMF Robert Shannon Foundation”.

### 10.h) deleted replaced by 3.i), now reads:

The assets and income of the Federation shall be applied solely in furtherance of its above mentioned objects and no portion shall be distributed directly or indirectly to the members of the organisation except as bona-fide compensation for services rendered or expenses incurred on behalf of the Federation.

## REVISED CONSTITUTION

- The revised draft Constitution is to be circulated to members, voting members to respond with **two weeks** of the receipt of the document

**ACTION: Stephen Henderson and all Members**

## MEMBERS CONSTITUTION

- Members were reminded that they are required to submit their current Constitutions, and to submit a new copy each time changes are made, to the AHMF

**ACTION: All Members**

## Canberra Centenary Rally 2013 – presentation by Chris Wain

Chris provided an overview of the Rally and a handout (Annex J). The proposed routes have been changed and the event is now commencing at AHMS Albatross and not Jervis Bay as originally planned.

### **Agenda item 9 - Future of AHMF**

It was reiterated that the Federation is concerned with National issues for all vehicles up to the 25 year rolling cut off.

### **Agenda Item 12**

Discussion ensued on the National Heritage Motoring Day with Sue outlining the large amount of promotion work that had been done and the lack of response from media.

- The use of a national flyer was brought up and Steve is to provide members with a copy (which can be digitally manipulated) if it can be found

**ACTION: Stephen Henderson**

- Rod advised that Queensland had success with including the heading "Great Sunday Drive" to the poster. Rod to provide copies to members

**ACTION: Rod Graydon**

- **Next National Motoring Heritage Day to be 18 May 2014**

### **Agenda Item 13 - Webmaster**

Stephen Henderson offered to take on the role if seconded by the new committee      Carried

**ACTION: New Committee**

### **Agenda Item 14 – Club Tax – tax review**

Status quo – submissions were made to the Henry Review

### **Agenda item 15 -Not for Profit Organisations Tax Liabilities**

Steve drew the meeting's attention to the ATO's website which under Non Profit Organisations has a self- assessment of the need to pay tax – if it gives a no tax message then print and retain for any future dealings with the ATO. There is an additional 3-page document required each year thereafter.

### **Agenda item 16 - Work Health and Safety**

Members should be aware of this and the need to do risk assessments for their events and activities. The penalties vary according to whether it is a voluntary organisation without paid employees or those with paid employees.

### **Agenda item 17 - VSB14**

Mark provided a chart (Annex K) of the situation for members showing the effect/time schedules of AVRS/ADR/VSB14.

Mark and John to revise/update the chart and send to members by **6 Sep 2013**

**ACTION: Mark Saunders and John Kennett**



## **Agenda Item 18 – AHMF Run Events**

Some discussion ensued with the point made that the event would have to be in response to a major happening. A question was asked whether there were any guidelines/handbook for running events which could be used.

## **Agenda item 8 – Report from Robert Shannon Foundation by John Kennett (Annex L)**

John Kennett thanked retiring Trustees, Peter Taylor W.A. and Jim Scott, founding Trustee from QLD. Matthew Lack and Neville Launer were thanked also for their input as observers. They invited to attend as part of succession planning for the Trust.

Seven applications were received by the RSF. Four were considered worthy of consideration and in no particular order, the 2013 recipients and their projects are:

Lachlan Pierce – 1967 Holden HR	\$1,000	Bayside Vehicle Restorers Club Inc	QLD
Aaron Culverhouse – 1948 Morris Z ute	\$500	Roma Historical Motor Club Inc.	QLD
Lucas Kummerow – 1913 Hupmobile Model 32	\$1,000	Restored Vehicle Assc. Inc. Dalby	QLD
Scott Adamson – 1981 Triumph TR7	\$1,000	Jaguar Drivers Club	SA

Awards to the successful candidates are preferably presented by a Trustee of the RSF. Should that not be viable, the Council may be asked to present on behalf. Recipients and those who were not successful will be notified in the week following the AGM.

Some applications received over the years have been of poor quality and Councils were reminded of their duty to promote only those applications which have genuine merit.

DGR status was received from the ATO but later not granted because the function has moved from the ATO to a new office and department.

John Kennett presented proposals for new criteria to be added to the grant process. This was approved by all trustees. From the 2014 application year, the following will be required of recipients:

- Recipients now to report on an annual basis and provide photos or other evidence as to how funds were spent
- Recipients are to report to the Robert Shannon Foundation upon completion of the project
- From the trust income, an education specific grant will be offered to Mechanical or Allied Trade students who are involved as members of clubs whose Councils are AHMF affiliated” Both above were carried by the Trustees

## **Item 19 – General Business**

- Motorlife Museum NSW – to be used for the 2014 AHMF AGM

The meeting discussed the attributes of the Museum. A letter from Wendy Muddell was read aloud by Malcolm Roy in regard to historic vehicles leaving Australia. A petition was included and references to examples of treasured vehicles.

Malcolm moved; seconded Paul Goggiola, a motion to support the petition (Annex M) provided Carried

- Letter to provide details of contacts and the aims of the Federation to State and Federal political members to be drafted. To do this contacts and addressees have to be identified. The purpose of

this letter is to make available information to those who may be in the position to consult of advance the cause of the AHMF.

The letter will be send to local, state and federal bodies, ministers of transport, etc, after the federal elections.

**ACTION: Members to identify who in the states should the letter go to and contacts named in. Details to be sent to Neil Athorn, Secretary AHMF, it by 6 Sep 2013**

John Kennett to draft the letter and forward to Secretary by **6 Sep 2013**

**ACTION: John K and Members**

- Annual Affiliation Fees

Moved that annual affiliation fees remain unchanged at \$350 for all states and territory organisations except for NT which remains unchanged at \$50

Moved Malcolm Roy; seconded John Kennett Carried

**ACTION: Treasurer send invoices with 30 days of AGM to members**

- Financial Assistance to WA – discussion ensued with options but no motion put forward In the past, WA has been given \$500 each year they send delegates to the AGM. This is not ongoing but will be assessed on a year by year basis at the AGM
- Child Restraints - email (Annex N) received from Don Turvey CHMC/RTA Liaison Officer regard to reports from NTC
  - Review of National Road Rules
  - National Road Rules amendment package
  - Letter from CHMC read out. Russell Manning recounted issues in Queensland where law was implemented for under 16 year old now back to under 7 years old. Unlikely that legislation will be changed. Same situations in Victoria as in Queensland.
- New Logo for AHMF – suggested that a competition be launched to design a new logo. Members to seek their member clubs to suggest a new or revised logo.

**ACTION: All Members to seek suggestions for a new or revised logo from Clubs and to forward to Secretary by 30 September 2013**

- PLI – AHMF should have PLI

**ACTION: John Kennett to respond to Neil Athorn**

- Report received from Tony De Luca in regard to achievements of the ACMC.

- Report received from Tony O'Donnell ACMF (Annex O).
- Paul Coggiola presented a report from Ian Shearman on Standards Australia Committee on Road Signs, advising he is AHMF's official representative on MS-012.
- Tony De Luca – Dept of Sport, Recreation and Communities via CAMS organise presentations to clubs etc to better conduct and manage clubs. Community business groups and organisations conduct similar presentations.
- Does AHMF need a lobbyist? – No decision made.
- Next Meeting will be hosted by the Bush Council. Date to be advised within 3 months.  
**ACTION: Bush Council**
- Christine Stevens advised on an event and provided a handout (Annex N).
- Sue Walker and Stephen Henderson were thanked for convening the AGM.
- Rod Graydon raised issue of department V19N/Chassis numbers being used where the original number has been duplicated. Rod Graydon and Mark Saunders are to work jointly on a national issue of short chassis numbers being the same as "for example" a stolen boat trailer, thus preventing them from being registered with their original identification. Rod is seeking an exemption for historic vehicles to have the original numbers and not have a departmental number.  
**ACTION: Rod and Mark Saunders to take on the above, response by 30 Nov 2013**
- Thanks were made to the new committee and Stephen for chairing the meeting.

**MEETING CLOSED 5.50 pm**