

Australian Historic Motoring Federation's

**ROBERT
SHANNON
FOUNDATION**

*Supporting the future of
Australia's heritage motoring*

Robert Shannon Foundation Incorporated

ABN 56 238 161 563

MINUTES - ANNUAL GENERAL MEETING

Friday 6th September 2024

At National Military Vehicle Museum, 10 Sturton Road, Edinburgh Parks SA 5111

1. Chairman Christine Stevens to open the meeting at 2:45pm.

Present: Christine Stevens, Neville Launer, David Berner, Hugh Davis, John Goddard.

Visitors: Greg Stevens

Apologies: Albert Budworth

Christine welcomed all Trustees and visitors. She advised visitors are invited to add input and suggestions, though only the trustees, Neville, Christine, David, John and Hugh, that will be voting throughout the meeting.

Christine advised Matt Lack's 3 year term as RSF Trustee has expired. Matt was appointed as a trustee at the AGM in Melbourne on 13th July 2019. Unfortunately, at this stage, we are unable to renew Matt as a trustee as CHMC NSW are no longer a member of AHMF.

2. MINUTES OF AGM 8th September 2023

MOTION: Moved by John Goddard that the minutes of the General Meeting of 8th September 2023 be accepted as presented. Seconded David Berner. All in Favour. ***Carried***

3. BUSINESS ARISING FROM MINUTES OF 17th September 2022 MEETING

Nil

4. CORRESPONDENCE

4.1 Emails with Trustee Appointment letters to Neville Launer, Albert Budworth, David Berner, Hugh David and John Goddard - received from all trustees.

4.2 Emails to Chris, Mike, Maxine (CHMC) and Secretary of WWVVMC with a list of outstanding issues for application 2/5/2024 - the following are still outstanding. 1. No information from WWVVMC to support the application, 2. Portfolio of photos to show the individual actually engaged in work on the vehicle, 3. Name of mentor, 4. How funds requested will be expended and Hardcopy of the application

4.3 Email to QHMC & BVRC re outstanding items for Lachlan Jones' application - Received

4.4 Email to Denise Clydesdale-Gilbert (CMC WA) following up on forms to be completed - received.

4.5 Email to Terry Thompson CMC NSW to follow up on Toby Thomas / Grant recipients Report and Mentors annual report - received report from Toby.

5. TREASURERS REPORT

Opening Balance - Cheque account - 1/7/2023			\$ 9,599.46
Plus	Deposits	Donation QHMC	\$ 500.00
		Donation FVVCVC	\$ 640.30
		Donation AHMF	\$ 2,000.00
			<u>\$ 3,140.30</u>
			\$ 12,739.76
Less	Payments	Bank fee (Stop payment request)	\$ 12.00
		Grant - Toby Tobias	\$ 2,000.00
			<u>\$ 2,012.00</u>
Closing Balance / Bank balance as at 30/6/2024			<u>\$ 10,727.76</u>

Opening Balance - Term Deposit - 1/7/2023 \$129,966.68

Plus Interest received \$ 5,147.75

Closing Balance / Bank balance as at 30/6/2024 \$135,114.43

Term deposit reinvested with Westpac \$135,114.43 @ 4.8% for 11 months, maturing 24 May 2025
The projected interest for the 2024-25 Financial year is \$5,934.67.

It was noted RSF commenced with \$80,000 from AHMF in 2001. The growth has been from donations and some interest.

MOTION: That bank account signatories and Internet access to be amended on all accounts to be Neville Launer (Treasurer), Christine Stevens (Chairman) and David Berner (Trustee) with any 2 to operate. Moved by Neville Launer, Seconded: John Goddard. All in Favour
Carried

MOTION: Moved by Neville Launer that the treasurers report be accepted and accounts passed for payment. Seconded: Hugh Davis All in Favour
Carried

AUDITOR Findex (Aust) Pty Ltd completed the Robert Shannon Foundation Audit and, again we have not been charged.

MOTION: Moved by Neville that we retain Findex (Aust) Pty Ltd as auditor for 2024-2025 financial year. Seconded: John Goddard. All in Favour.
Carried

7. DUE DATES FOR GRANT APPLICATIONS

The following regulations are recorded on the AHMF website:

7.1 Applications for a Grant must be in the hands of the Secretary of the State or Territory Council by 1st May annually. *(It is recommended Applications are forwarded to State or Territory councils well before 1st May for assessment.)*

7.2 Applications for a Grant must be in the hands of the Robert Shannon Foundation Chairman by 1st June annually. *(Applications received after this date will be assessed with the submissions for the following year and will require a detailed and updated report from the applicant, supporting club and State or Territory Council.)*

Applications received after the due date will be assessed, as above, the following year.

Even though the dates are on the website and on the application form it appears some people believe the closing date is the end of the Financial year. Should we consider changing closing dates or leave them stand?

8. REPORTS FROM PAST GRANT RECIPIENTS

8.1 2023 - Toby Thomas, Rover Car Club, CMC NSW

Toby was 21 years old (not 22 yrs) and restoring a 1947 Triumph 1800 Roadster.

Toby requested a grant of \$1,000 and the Trustees agreed to increase the grant to \$2,000 on the condition he have the brake master cylinder overhauled.

Report from Toby has been received via Terry Thompson (though not from mentor or club)

9. GRANTS FOR ASSESSMENT

4 applications have been received and presented to Trustees

9.1 Lachlan Holgate, Wagga Wagga Veteran & Vintage Club Incorporated

Lachlan is 14 years old and restoring a 1953 CJ-313 Jeep

Mentor - Gerald N Rainbird

Wagga Wagga Veteran & Vintage Club Incorporated filled in the form with club name, address, contact name, email, secretary and signature but no comments of support for this application, including the involvement of the applicant within the club.

23/4/2024 Email was sent to 3 CHMC Delegates requesting additional information. All that was received was the form completed and signed by Chris on behalf of CHMC.

13/5/2024 AHMF Delegates (which includes RSF Trustees) received letter from CHMC advising CHMC notice of intention to cease AHMF membership and not renewing.

15/5/2024 Advised CHMC Delegates that Lachlan no longer qualifies for this grant. As the grant eligibility states, "The club must be affiliated with the appropriate state council." Jenny Fawbett (CHMC Observer) stated the council is a member at the time the application was submitted but they will not be a member at the time the applications are assessed at the AGM in September.

Result: Application cannot be supported

ACTION: Christine to write to applicant to advise his application for a grant had not been successful, along with reasons the application could not be supported.

9.2 Lachlan Jones, Bayside Restorers Club, QHMC

Lachlan is 13 years old and restoring a 1979 KE55 Corolla.

He made application in 2023, though no estimate of amount to spend was not advised, an amount requested was not advised and was unsuccessful.

Mentor and Bayside Vehicle Restorers Club President, Albert Budworth, has advised Lachlan is an active member in the club supporting his family with the clubs regalia. Lachlan also works at the clubs Swap meet and their Australia Day event. Albert believes Lachlan will continue to be active in the club for many years.

Costs to date: He has spent \$3,035 to date including the of purchase vehicle for \$1,500

Request: \$1,500

To purchase parts like carpet, carburettor, alternator, taillights, headlights, paint, engine, gearbox and some body parts or an engine rebuild.

Grant: \$1,000.00

9.3 Max Murphy, Darling Downs Veteran Vintage Motor Club, QHMC

Max is 16 years old and is restoring a 1982 HJ47 Toyota Landcruiser Ute.

The vehicle was displayed at the Toowoomba Swap meet this year using a trade plate and driving with his L Plates.

The project has been completed since last submission though he has figure plans.

2023 Application was not supported as it was received by QHMC and RSF past the closing date.

2024 update has been supplied with additional photos and information

Mentors Pat Murphy (Grandfather) - Panel & Paintwork + Stephen Whale - retired diesel mechanic

Cost to date @ 2023 submission sat at \$15,570 to early 2023.

Request: Amount to be advised

To fit period correct power steering components

Grant: \$2,000.00

9.4 Kaan Kombak, Veteran Car Club of WA (Inc)

Kaan is 18 years old and is restoring a Morris 1100

Kaan purchased 2 Morris 1100s, 1 for restoration and the other for parts. This is his own individual project but has managed to make it part of a large year 12 school project.

He works part time at Spotlight to help fund the project and has used up all his savings. His parents lent some money to keep the project afloat. Members of VCC WA have assisted with pits and pieces and have lent him equipment.

He joined the club as a 17yo year 11 student 27/7/23 and on purchasing a Morris 1100 project car, immediately commenced a comprehensive restoration, making enormous progress in a short space of time.

The Club Restoration Facility has added Kaan in making body patch panels and he has welded them in place.

Mentors Philip Stockdale - life member

Work completed: An extensive list of work completed has been provided

Work to be completed: Finish spraying the body, fit test and adjust engine, fit wheels, carpet, electrics, get suspension pumped up. work out wiring loom, install lights, indications, dash, heater, headlights, parcel shelf and bumper, Fit doors and trims, Re-trim headlining. Cut out one more rust floor rust patch and re-weld.

Request: \$3,000 to cover some of these expenses - Purchase flexi brake lines custom made; suspension pumped up, Vinyl for headlining \$110; Pit inspection fees; Wiper blades, 5 tyres \$670; Floor mats \$129; Purchase break fluid, clutch fluid, engine oil, and coolant; repay \$2800 to parents from original purchase

Grant: \$2,000.00

ACTION: Christine to write to grant recipients and request bank details to deposit their grants.

ACTION: Christine to arrange for plaques to be awarded to the 3 Grant recipients.

10. BROCHURES FOR RSF

10.1 It was agreed to design a RSF brochure and distribute to each State/Territory Council. All delegates committed to distributing the brochures.

ACTION: Christine to design flyer. QR Code to be added to ensure the flyer remains current.

ACTION: Christine to distribute 1,000 flyers to each State/Territory Council.

11. GENERAL BUSINESS

11.1 Promotion through AHMF Spoke'n'Hub Torque newsletter

There is an article on Robert Shannon Foundation in almost every Spoke'n'Hub Torque newsletter.

ACTION: Christine to add a QR Code to Spoke'n'Hub Torque newsletter

11.2 FVVHVC Raffles: Raffles held by John Goddard and FVVHVC have raised awareness of the Robert Shannon Foundation. RSF received a \$100 donation at their last delegates meeting. Christine will commence raffles at monthly QHMC meetings.

11.3 Corporate Sponsorship: Trustees need to obtain Corporate Sponsorship to enable more / larger grants to be issued and to increase the awareness of the foundation.

11.4 Tax Deductibility Status: Tax Deductibility status is required to obtain Corporate Sponsorship .


Currently, support / sponsorship is deductible. Donations are not.


ACTION: John to work with his daughter in an attempt to obtain Tax Deductibility status

Next AGM is to be held in Victoria in September/October 2025 at a location to be advised.

CHAIRMAN, Christine Stevens closed the meeting at 3:30pm

This is an accurate and true record of the Annual General Meeting of the Robert Shannon Foundation Inc 2024.

Signed:.....
Christine Stevens - Chairman

Signed:.....
Neville Launer - Treasurer